

NOTICE OF MEETING

ALEXANDRA PALACE AND PARK BOARD

Monday, 29th March, 2021, 7.30 pm – MS Teams (to watch, click [here](#))

Members: Councillors Mike Hakata (Chair), Elin Weston (Vice-Chair), Nick da Costa, Dana Carlin, Eldridge Culverwell and Bob Hare

Non Voting Members: Jason Beazley (Three Avenues Residents Association (TARA)), Duncan Neill (Muswell Hill and Fortis Green Association), Val Paley (Palace View Residents' Association) and Nigel Willmott (Friends of the Alexandra Palace Theatre)

Quorum: 3 voting members

1. **FILMING AT MEETINGS**

Please note that this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Although we ask members of the public recording, filming or reporting on the meeting not to include the public seating areas, members of the public attending the meeting should be aware that we cannot guarantee that they will not be filmed or recorded by others attending the meeting. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

The chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the Council.

2. **APOLOGIES FOR ABSENCE**

3. **URGENT BUSINESS**

The Chair will consider the admission of any late items of urgent business. (Late items will be considered under the agenda item where they appear. New items will be dealt with at items 13 & 22 below)

4. **DECLARATIONS OF INTERESTS**

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct.

5. QUESTIONS, DEPUTATIONS OR PETITIONS

To consider any questions, deputations or petitions received in accordance with Part 4, Section B29 of the Council's Constitution.

6. MINUTES (PAGES 1 - 12)

- i. To confirm the unrestricted minutes of the Alexandra Palace and Park Board held on 14 December 2020 and 26 January 2021 as an accurate record of the proceedings.
- ii. To confirm the minutes of the Alexandra Palace and Park Panel held on 15 March 2021 as an accurate record of the proceedings. **To follow**

7. TO CONSIDER ANY ADVICE OR COMMENTS FROM RECENT SAC/CC MEETINGS (PAGES 13 - 14)

- i. Report - Feedback from the Statutory Advisory Committee (SAC) and the Consultative Committee (CC)
- ii. Draft minutes - Alexandra Park and Palace Advisory Committee held on 15 March 2021 and to consider any recommendations from that Committee. **To follow**
- iii. Draft minutes - joint Alexandra Palace and Park Consultative Committee, and Alexandra Park and Palace Advisory Committee held on 15 March 2021. **To follow**

8. MEMBERS' INTERESTS (PAGES 15 - 20)

9. CEO'S REPORT (PAGES 21 - 24)

10. FRRAC CHAIR'S REPORT

To follow

11. FINANCIAL POSITION OF THE TRUST (PAGES 25 - 32)

12. PROCUREMENT - SUMMARY REPORT

To follow

13. ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT

14. FUTURE MEETINGS

Monday 12 July 2021

Monday 11 October 2021

Monday 13 December 2021

Monday 24 January 2022

Tuesday 15 March 2022

15. EXCLUSION OF THE PUBLIC AND PRESS

Items 16-22 are likely to be subject of a motion to exclude the press and public from the meeting as they contain exempt information as defined in Section 100a of the Local Government Act 1972; Para 3 - information relating to the business or financial affairs of any particular person (including the authority holding that information).

16. EXEMPT - MINUTES (PAGES 33 - 38)

To confirm the exempt minutes of the Alexandra Palace and Park Board held on 14 December 2020 and 26 January 2021 as an accurate record of the proceedings

17. EXEMPT - DRAFT 2021/22 CONSOLIDATED BUDGET & DELIVERY PLAN PRIORITIES (PAGES 39 - 50)

18. EXEMPT - 2021/22 INSURANCE RENEWAL

To follow

19. EXEMPT - EQUITY, DIVERSITY & INCLUSION (EDI) ACTION PLAN (PAGES 51 - 62)

20. EXEMPT - REPORT FROM CHAIR OF APTL

To follow

- 21. EXEMPT - SAFEGUARDING AND WHISTLEBLOWING REPORTING (IF REQUIRED)**
- 22. ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT**

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John Jones
Monitoring Officer (Interim)
River Park House, 225 High Road, Wood Green, N22 8HQ

Friday, 19 March 2021

**MINUTES OF MEETING ALEXANDRA PALACE AND PARK
BOARD HELD ON MONDAY 14 DECEMBER 2020, 7.30-9.30PM**

PRESENT:

Councillors: Mike Hakata (Chair), Elin Weston (Vice-Chair), Dana Carlin, Eldridge Culverwell and Bob Hare

Non-voting Members: Jason Beazley, Duncan Neill and Nigel Willmott

45. FILMING AT MEETINGS

The Chair informed all present that the meeting was being live streamed on the Council's website.

46. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr da Costa.

47. URGENT BUSINESS

None.

48. DECLARATIONS OF INTERESTS

None.

49. QUESTIONS, DEPUTATIONS OR PETITIONS

None.

50. MINUTES

RESOLVED that

- i. The minutes of the Alexandra Palace and Park Board meeting held on 14 September 2020 be approved subject to the following amendments:**

Minute item 30, paragraph 3 be amended to read:

It was important to place on record the value of the FOAPT, and Ms Stewart passed on the Executive Team's particular thanks to Nigel Willmott and Pat Brearey. The report recommended that the constitution of the FoAPT be amended to delete the delegation from the Trust Board of a member to the FoAPT committee. This would bring the FOAPT in line with other stakeholder and special interest groups such as the Friends of Alexandra Park.

- ii. The minutes of the Alexandra Palace and Park Board meeting held on 20 October 2020 be approved;**

- iii. **The minutes of the Alexandra Park and Palace Advisory Committee held on 5 November 2020 be noted; and**
- iv. **The minutes of the joint Alexandra Park and Palace and Advisory Committee & Alexandra Palace and Park Consultative Committee held on 5 November 2020 be noted.**

51. REPORT FROM THE CHAIR OF THE FINANCE, RESOURCE, RISK & AUDIT COMMITTEE (FRRAC)

Councillor Carlin introduced the report as set out.

RESOLVED that the report be noted.

52. CEO'S REPORT

Louise Stewart, Chief Executive Alexandra Palace, introduced the report as set out. Since the preparation of the report the Palace had received confirmation of £2.9m of funding from the Culture Recovery Fund which would support recovery and delivery of the five year plan.

Following questions from the Board, it was noted that:

- Final snagging of the East Wing - inspections had been regularly undertaken since completion, with no issues to report currently.
- Ice Rink – the Covid measures implemented were concentrated on the management of people entry and egress. The reception area had been moved for the safe flow of people, protective screens installed and signage requesting people to wear masks when not on the ice.
- Anti-Social Behaviour continued to be an issue. Security was in place to protect the assets and vehicles were moved on, however despite support from the Police they continued to return. Further night time road closures were being considered but there were cost implications to this. A further risk assessment would be conducted and the Local Authority would be liaised with around any changes required and costs associated. Implementing car park charging would enable the Trust to reclaim control of the park.
- Darts would continue to take place at the Palace, but behind closed doors with no public attendance.
- Park visitors increased enormously, but there was little data on where visitors came from. It was hoped that some would continue to be regular visitors to the park in the future.

RESOLVED that the report be noted.

53. CAR PARK CHARGING

Louise Stewart, Chief Executive Alexandra Palace, introduced the report as set out and explained that the project team was now in place and aimed to deliver by April 2021. The auditors had been challenged on their original advice that parking should

be treated as commercial trading. Advice had been sought to achieve the most financially efficient outcome for the Trust and to guarantee the income from the charges for the Trust. If the auditors' opinion was to establish a new subsidiary then a further decision would be required by the Board.

Further information would be provided to the Board when received.

RESOLVED to note:

- i. **the progress made on the car park charging project and the target implementation date of April 2021;**
- ii. **the possibility that, to achieve the financially efficient treatment of the income and to effectively manage risk, the Trust may need to establish a second trading subsidiary;**
- iii. **that a special Trustee Board meeting may be required in January/February to finalise the financial and governance arrangements for parking income and management.**

54. FINANCE UPDATE

Dorota Dominiczak, Finance Director Alexandra Palace, provided a verbal update on the financial position of the group as considered by the FRRAC on 10 November 2020 and the subsequent announcement of the Culture Fund Recovery (CRF).

Before the receipt of the CRF the Trust was expected to break even in the current year. With the CRF, the Trust was now predicted to achieve a cash surplus into the next financial year which would help enormously as the Trust was not expecting to receive a Gift Aid contribution from the Trading Company in 2021.

The Vice Chair expressed thanks to the senior leadership team for their achievements in such a difficult year. This was echoed by the Chair.

RESOLVED to note the update.

55. APTL BOARD APPOINTMENTS

Louise Stewart, Chief Executive Alexandra Palace, introduced the report as set out. The report highlighted that the appointment of a Non-Executive Director (NED) as Vice-Chair to the APTL Board had created the need for a remuneration scale for independent directors (which Board Members would be considering under the exempt section of the meeting).

RESOLVED that the report be noted.

56. FUNDRAISING UPDATE

Louise Stewart, Chief Executive Alexandra Palace, introduced the report as set out. To date a phenomenal amount of fundraising had been achieved given the difficult year, £4.2m from public fundraising and the CRF.

The Board felt it was important to place on record its thanks to the public for continuing to support the Palace. Louise Stewart explained that social media and press releases were used to thank the public and all funders.

RESOLVED that the report be noted.

57. ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT

None

58. FUTURE MEETINGS

26 January 2021 (additional, to be confirmed)
29 March 2021

59. EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED that the press and public be excluded from the meeting for the consideration of items 16-20 as they contain exempt information as defined in Section 100a of the Local Government Act 1972; Para 3 - information relating to the business or financial affairs of any particular person (including the authority holding that information), and Para 5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

60. MINUTES

RESOLVED that the exempt minutes of the Alexandra Palace and Park Board held on 14 September 2020 be approved.

61. EXEMPT - DRAFT END OF YEAR REPORT AND ACCOUNTS

The recommendations in the report were approved.

62. EXEMPT - APTL CHAIR'S FEEDBACK REPORT

The recommendations in the report were approved.

63. EXEMPT = APTL REMUNERATION SCALE FOR NON-EXECUTIVE DIRECTORS

The recommendations in the report were approved.

64. ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT

None.

CHAIR: Councillor Mike Hakata

Signed by Chair

Date

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MINUTES OF MEETING ALEXANDRA PALACE AND PARK BOARD HELD ON TUESDAY 26 JANUARY 2021, 7.30 - 9.20 pm

PRESENT:

Councillors: Mike Hakata (Chair), Elin Weston (Vice-Chair), Nick da Costa, Eldridge Culverwell and Bob Hare

Non-voting Members: Jason Beazley, Duncan Neill and Nigel Willmott

65. FILMING AT MEETINGS

The Chair informed all present that the meeting was being live streamed on the Council's website.

66. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Carlin and Val Paley.

67. URGENT BUSINESS

None.

68. DECLARATIONS OF INTERESTS

None.

69. QUESTIONS, DEPUTATIONS OR PETITIONS

None.

70. CEO'S REPORT

Louise Stewart, Chief Executive Alexandra Palace, introduced the report and explained that the report was a light update as the meeting was outside of the usual meetings schedule. The following was noted:

- a. The car park charging project was still on track for implementation in April 2021 although it could be later in the month. Options for separating the scheme into several parts to enable enforcement to be implemented first would address the high volumes of car-borne anti-social behaviour (ASB) on the road, which had not reduced over the winter and was expected to increase as the weather became warmer and evenings lighter. The relevant local authorities were engaged.

The Trust was committed to implementing the entire scheme this year. The scheme would not resolve all ASB issues but would enable the Trust to manage car related ASB and illegal parking on its land.

The Chair highlighted that the current tap to donate scheme in the East Car Park had raised £131,000, which demonstrated the importance of car park charging as an income stream for the Charity and asked whether all car parks would be covered. Louise Stewart confirmed that all car parks would be covered by the scheme although the East Car Park was the only car park to open during the pandemic because it was the easiest to manage. It was not cost effective to open the Grove car park at present, which was a common area for ASB but under the scheme it would be open and secure.

In response to questions around sustainable travel plans and closing the road to traffic in the future, Louise Stewart explained that, as with car parks, closing the road would displace the issues. The road was used by approximately 70,000 cars a week and closure would impact the local community. A bus gate couldn't be ruled out for the future but a decision had to be based on the Charity's need.

- b. Glazing & roofing repairs – the Trust was hoping to apply to at least one funding body for some of the work.
- c. The Sales, Events and other teams continued to work extremely hard to keep Alexandra Park and Palace on the radar, engaging with clients, the public and supply chains and finding opportunities to generate income, including filming shoots on site.
- d. Board Members supported any opportunity the Trust had to celebrate its volunteers for the scale of their support for the Trust and asked for more information on the award nomination submitted by the Trust. Louise Stewart explained that two nominations were made to The Heritage Alliance, Heritage Heroes Award for the local volunteers and also the Trust's wider volunteers who had stayed engaged despite not being able to attend in person. Trustees would continue to receive the regular volunteers' newsletters curated by some of the volunteers themselves.

RESOLVED that the report be noted.

71. CREATIVE LEARNING

- a. Mark Civil, Head of Creative Learning, gave a presentation showing recent and current activities. Online digital resources had been an aspiration early in 2020 but in March 2020 the small team was forced to move forward with the plan and had since produced 43 activity support packs to support various groups: teachers, schools, families using the park, residential care homes.
- b. In addition, the team had produced 25 films, some step by step guides to learning new films, some setting challenges and advocacy films. The team was still delivering weekly workshops over Zoom (primarily with young people and

older people) and had hosted seven youth panels as well as some face to face and dial-in workshops with young people excluded from school.

- c. Volunteers continued to work across the site with 10 working on the archives, inputting data into the digital collection system and other administrative support. Weekly newsletters updated the volunteers on Creative Learning and the wider organisation activities but it also provided information about opportunities and support in the locality.
- d. Some face to face activities had taken place with 25 days of outdoor summer camps including street art, sustainable fashion, street dance and spoken word techniques in an outdoor environment.
- e. The schools programme was the hardest hit during 2020 but the team still reached 7,000 children with the Biblio Buzz project and the Big Schools programme. Biblio Buzz 2021 had recently launched but had to be pushed back to June for various reasons that have since been resolved.
- f. The Big Schools Para Dance set design & choreography programme for young people with special education needs was initially planned to enable the young people to showcase their dance work in the Theatre but was moved online as a gala event with advocacy from dance artists.
- g. The Young People's Programme, Culture Bubble, was launched online, its core purpose was to create a channel for young people to have a voice through APP and to create programme but to also encourage leadership careers in the sector. The first task for the Young People's Panel was to create a manifesto and regular panels are hosted: <https://www.alexandrapalace.com/whats-on/culture-bubble-youth-voice/> . The Team was also working with Haringey libraries and Arts Council England to broaden the project across the borough to engage young people in programming culture in their locality.
- h. Residential homes were also hit hard by the lockdown with reduced visits and residents being isolated for weeks. The Team started creating monthly resource packs for engagement officers in care homes to use with the residents and created Little Windows Therapies where visual performers create bespoke acts that create a dialogue with the residents and the outside world, through the windows. The sessions took place for one month before Christmas and will resume this year.
- i. Prior to the lockdown Rhythm Stick used the Theatre as a safe space for a club-night at least 3 times a year. 15 young people (NEETS – Not in Education, Employment or Training) learned through a training programme how to organise an event. A similar programme with adults with learning disabilities has just been completed to create an advocacy video for Rhythm Stick and it is hoped an event can take place in March.
- j. Through funding from the BBC Children in Need, the team had been able to target Young Carers with a programme for respite opportunities and activities for their families to come together through the spirit of play. The project initially

planned workshops and activities in the Creativity Pavilion and Ice Rink but was replaced with activity hampers and a Deliveroo voucher being sent to families and opportunities to join online performance and social events.

- k. Although outdoor learning activities are on hold, the team was working with an artist on fitting a learning structure and compostable/ adaptable toilets in the old Deer Enclosure and investigating Wild in the Park merchandise possibilities.
- l. In response to questions on how partnerships were developed Mark Civil explained that a combination of council-led and grass roots organisations were used to reach new groups. A need was established and then the Team would think about which funders to target.

The Board commended the Creative Learning Team's ability to adapt and the level of work it has been able to deliver and **RESOLVED**

- **That the Young People's Panel be invited to a future meeting to present their manifesto; and**
- **To act as advocates, sharing the work of the Creative Learning Team across the borough.**

Action: Share Presentation with Board Members & arrange invite for Young Peoples (Natalie Layton)

72. ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT

None

73. FUTURE MEETINGS

29 March 2021

74. EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED that the press and public be excluded from the meeting for the consideration of items 11-13 as they contain exempt information as defined in Section 100a of the Local Government Act 1972; Para 3 - information relating to the business or financial affairs of any particular person (including the authority holding that information), and Para 5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

75. EXEMPT - GROUNDS MAINTENANCE CONTRACT VARIATION

The recommendations in the report were approved.

76. EXEMPT - STAFF WELLBEING SURVEY

The presentation was noted.

77. ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT

None.

CHAIR: Councillor Mike Hakata

Signed by Chair

Date

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**ALEXANDRA PARK AND PALACE CHARITABLE TRUST****BOARD MEETING****29 MARCH 2021**

Report Title: Feedback from the Statutory Advisory Committee (SAC) and the Consultative Committee (CC)

Report of: Natalie Layton, Charity Secretary

Purpose: This report summarises any advice to the Trustee Board from the Statutory Advisory Committee (SAC) and the Consultative Committee (CC) following their meetings held on 15 March 2021.

Local Government (Access to Information) Act 1985 – N/A

1. Park Licence Variation

- 1.1 The Joint SAC & CC considered a report recommending variations to the existing Park Licence (please see Item 8 on this agenda for more information) and accepted the need to generate income for the Trust but that this should be balanced with the impact of the increased number of events on the Park and its neighbours.
- 1.2 When taking its decision, the Trustee Board was asked to consider the following:
 - Potential for noise disturbance from increased outdoor events.
 - Security of and access to the Allotments.
 - A longer recovery period between events to reduce the impact on the Park.
 - Placing restrictions on vehicles driving on grassed areas after events.
 - Designating some areas as 'no-go'.
 - Additional catering units may exacerbate litter and anti-social behaviour.
 - Minimal impact on the W3 Bus Route
- 1..3 The Committees did not fully support the sale of alcohol from the increase in catering units in the Park and felt this should be permitted on the condition that toilet facilities be installed in the Park. The Committees were supportive of having litter collections beyond the closing time of any catering units.
- 1.4 The Joint SAC & CC asked to be kept informed of the planning and programming of outdoor events, in advance and that the Friends of the Park and the Park Manager are involved in the planning of all outdoor events.

2. Applications for Planning, Listed Building and Advertisement Consents

- 2.1 The SAC/CC were consulted on proposals for upgrading external signage in the Park and on Alexandra Palace Way, additional improvements to the outdoor beer garden and external space frames redecoration, and;
- 2.2 asked the Board to ensure the upgraded external signage included more info about the Park and heritage features;
- 2.3 suggested reviewing/ testing the 'Forever Yours' slogan;
- 2.4 requested traffic mirrors to be installed at bottom of Alexandra Palace Way, near the allotment exit;
- 2.5 had no comments on The Terrace or Outdoor Toilet proposals.
- 2.6 asked for an additional outdoor toilet to be considered on the Lower Field and recommended the Trust engage with John Wilkinson, from the Allotment Association on the management of a composting toilet.

3. Formal recommendations and advice from the Statutory Advisory Committee

The SAC resolved

- 3.1 to endorse all comments made by the Consultative Committee during the Joint meeting and advise the Board to ensure it takes the comments into account when considering the Park Licence variation recommendations.
- 3.2 to advise the Board to ensure that local residents are provided more detailed information about the proposed events before submitting the licence variation application;
- 3.3 to ensure there is a balance between protecting the Park and local residents from the impact of outdoor events and the need to generate income for the Trust.
- 3.4 to suggest that the Board consider a trial period under the new licence.



ALEXANDRA PARK AND PALACE CHARITABLE TRUST
BOARD MEETING
29 MARCH 2021

Report Title: Register of Trustees' Interests
Report of: Natalie Layton, Charity Secretary

Purpose: The appendix to this report collates all declared personal interests of Trustees and identifies any conflicts that may arise.

Local Government (Access to Information) Act 1985

This report contains exempt information as defined in Schedule 12a of the Local Government Act 1972; Paragraph 1 – information relating to any individual

1. Recommendations

- 1.1 To review the attached register of declarations of interests and update as required, or confirm as a correct record and working document;
- 1.2 To consider whether any of the interests are likely to give rise to a serious conflict of interest, which will affect the Board's decision making.

2. Introduction

- 2.1 Charity Trustees have a legal duty to identify and manage conflicts of interest and any perceived conflicts of interest. This ensures public trust and confidence that charity trustees are taking decisions only in the best interests of their charities and are not influenced by their other interests.
- 2.2 Charities have a legal obligation to maintain a register of trustees' interests (financial and personal) to enable effective management of identified conflicts. This register is available for inspection by the Charity Commission and will be made available to members of the public on request.
- 2.3 The Register of Interests is maintained by the Charity Secretary and is presented to the Trust Board annually to ensure it is up to date.
- 2.4 Trustees are required to sign the Conflict of Interests Policy and complete a declaration of interest form and to make known, to the whole board, any interests that arise during the year as soon as possible after they are identified. The forms require Trustees to declare any direct and indirect (connected persons) interests.

- 2.5 Trustees are also expected to identify any current or new interests at each meeting. If any of the listed interests at Appendix 1 change, including changes of employment, trustees should make this known as soon as possible.
- 2.6 Where a conflict of interest has not been dealt with properly and is subsequently identified, the Charity Commission expects charities to act promptly to put matters right and prevent the same issue from arising again.
- 2.7 Conflicts cannot be avoided (and are not seen to affect the integrity of a trustee) but they must be managed correctly. Trustees may be required to remove themselves from discussions where a conflict of interest or loyalty may put the Charity at risk.
- 2.8 Where a Trustee's interest is regularly preventing them from taking part in decision making the interested Trustee may need to consider stepping down from the Board.

3. Register of Interests

- 3.1 The 2021/22 Register of Interests is attached at Appendix 1.
- 3.2 Inherently, as they are appointed by the Corporate Trustee, all voting trustees have a potential conflict of loyalty. In order to fulfil their duty to act only in the best interests of the Charity, Trustee's primary duty should be with the Charity.
- 3.3 Trustees should also ensure that any confidential information that they have access to in their roles remains confidential.
- 3.4 Where a declaration of interest is made, Trustees must decide whether the interest will affect the Board's decision making and how to manage that interest for example: a trustee withdrawing from the meeting during discussion of the matter, the Board not pursuing a course of action, a trustee stepping down.

4. Risks

- 4.1 The Charity's reputation and public trust and confidence in charities in general can be seriously affected if conflicts of interests are not identified and properly managed.
- 4.2 Any transactions, contracts and agreements could be void if a declaration of interest is not made at the appropriate time, which could result in financial loss to the Charity and reduced impact/ activities for beneficiaries.
- 4.3 The Charity could also be subject to legal challenge.

5. Legal Implications

- 5.1. The duty to act in the best interests of the Charity arises under Charity Commission guidance, and section 175 of the Companies Act 2006. Accordingly, Members must not put themselves in any position where their duties as trustee may conflict – or give the impression of so doing - with any personal interest or loyalty they may have. The compilation of a Register of Interests – which needs to be treated as a living document, and as such kept under review, with amendments made promptly - will assist in delivering on the duty.

- 5.2. Confirmation is also given of the risk of challenge by either the Charity Commission itself, or a third party affected by a decision made by the Board, where a Member participates in the decision making process, but fails to disclose a conflict in the matter to be decided.
- 5.3 Due to the late preparation of this report the Council's Head of Legal & Governance (interim) was consulted after the agenda publication date and, therefore, any comments will be tabled or circulated in advance of the meeting.

6. Financial Implications

- 6.1 The Council's Chief Financial Officer has been consulted in the preparation of this report and has no comment to make.

7. Use of Appendices

Appendix 1 – Register of Trustees' Interests

8. Background Papers

None.

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Trustees Register of Interests

Trustee	Description of interest	Does the interest relate to the trustee or a person closely connected to the trustee (describe)?	Is the interest current?
Cllr Bob Hare	Member of ALDC (Association of Liberal Democrat Councillors)	Trustee	Yes
	Company Director of APTL	Trustee	No
	Member of APP Consultative Committee	Trustee	Yes
	Member of Haringey Liberal Democrats Group and Elected Haringey (Highgate Ward) Councillor (Member of Housing and Regeneration Scrutiny Panel)	Trustee	Yes
	Friends of the Earth: National Branch, Muswell Hill branch & Tottenham branch	Trustee	Yes
	Member of Greenpeace	Trustee	Yes
	Member of Amnesty International	Trustee	Yes
	Member of Campaign to Protect Rural England	Trustee	Yes
	Member of Hornsey Historical Society	Trustee	Yes
	Member of New River Action Group	Trustee	Yes
	Chair of the Tree Trust for Haringey	Trustee	Yes
	Member of Highgate Society	Trustee	Yes
	Member Crouch End Open Space (CREOS)	Trustee	Yes
	Councillor Representative on Highgate Wood Consultative Forum	Trustee	Yes
	APPCT Board representative of Friends of Alexandra Palace Theatre	Trustee	Yes
Member of Friends of Alexandra Palace Theatre	Trustee	Yes	
*Chair of Alexandra Palace Allotments Association	Trustee	No	
Cllr Dana Carlin	Member of the Co-operative Party	Trustee	Yes
	Member of APP Consultative Committee	Trustee	Yes
	Council Corporate Committee Vice Chair	Trustee	Yes
	Carlin and Konak LLP (film editor)	Partner	Yes
	Homes For Haringey (ALMO) Board Member	Trustee	Yes
	Member of Haringey Labour Group and Elected Haringey (Hornsey Ward)	Trustee	Yes
	Company Director APTL	Trustee	Yes
	North Western Reform Synagogue	Trustee	Yes
Chair of FRRAC	Trustee	Yes	
Cllr Eldridge Culverwell	Member of APP Consultative Committee	Trustee	Yes
	Treasurer Stroud Green Residents Association	Trustee	Yes
	Vice Chair Friends of Finsbury Park	Trustee	No
	Company Director of APTL	Trustee	Yes
	Member of Haringey Liberal Democrat Group and Elected Haringey (Stroud Green Ward) Councillor (Member of Adults and Health Scrutiny Panel)	Trustee	Yes
Jason Beazley	Chair of APP Statutory Advisory Committee	Trustee	Yes
	Member of APP Consultative Committee	Trustee	Yes
	Chair of Three Avenues Residents Association (TARA) by Alexandra Palace Station.	Trustee	Yes
	Member of Hornsey and Wood Green Labour Party:		Yes
	Trustee of The Interfaith Youth Trust (IFYT) One of the original trustees	Trustee	Yes
	Member of the Co-operative Party and Society	Trustee	Yes
	National Trust Member	Trustee	Yes
	Member of Hornsey N8	Trustee	Yes
	Member of Camra	Trustee	Yes
Member of Unite	Trustee	Yes	

Trustee	Description of interest	Does the interest relate to the trustee or a person closely connected to the trustee (describe)?	Is the interest current ?
Cllr Nick da Costa	Member of APP Consultative Committee	Trustee	Yes
	Get Real GmbH Member (Vienna) (unpaid director)	Trustee	Yes
	Vice-Chair of the Friends of Ally Pally Station	Trustee	Yes
	Vice Chair of The Grove School Governing Body	Trustee	No
	Member of ALDC (Association of Liberal Democrat Councillors)	Trustee	Yes
	Company Director (and Chair) of APTL	Trustee	Yes
	Managing Director, Da Costa International Consulting Limited	Trustee	Yes
	Director, Global Healthcare Education Alliance Limited	Trustee	Yes
	Director, IHSN Limited	Trustee	Yes
	International Director, Emirates Hospital Association	Trustee	Yes
	Independent Non-Executive Director, Zentar Healthcare Limited	Trustee	Yes
	Member of Haringey Council Adults & Health Overview & Scrutiny Committee	Trustee	Yes
	Friends of the British Museum	Trustee	Yes
Together for Tourism Alliance (co-chair)	Trustee	Yes	
Nigel Willmott	Member of APP Consultative Committee	Trustee	Yes
	Chair of Friends of Alexandra Palace Theatre	Trustee	No
	Company Director North One Communications Ltd	Trustee	Yes
	Member of Friends of Alexandra Palace Theatre	Trustee	Yes
Duncan Neill	Committee Member of Muswell Hill and Fortis Green Residents' Association	Trustee	Yes
	Member of APP Consultative Committee	Trustee	Yes
	Member of APP Statutory Advisory Committee	Trustee	No
	Member of Hornsey Historical Society	Trustee	Yes
	Children attend St James' Church of England Primary School	Trustee	Yes
	Appointment of Haysmacintyre as auditor of new business (also Trust's auditor)	Trustee	Yes
Val Paley	Member of APP Consultative Committee	Trustee	Yes
	Member of Transport for All	Trustee	Yes
	Leader of Woodcraft Folk	Trustee	Yes
	Member of Canal and River Trust	Trustee	Yes
	National Trust Member	Husband	Yes
	Residential property backs in to Redston playing field	Trustee	Yes
	Member of Greenpeace	Trustee	Yes
Cllr Mike Hakata (Chair)	Ambassador Cars (employment)	Trustee	Yes
	Member of APP Consultative Committee	Trustee	Yes
	The Selby Trust	Trustee	Yes
	Director of APTL	Trustee	Yes
Cllr Elin Weston (V.Chair)	Haringey Council: Councillor, receive the standard Allowance determined by the Council's rules and Constitution.	Trustee	Yes
	Hornsey Town Hall Creative Trust: trustee, non-remunerated.	Trustee	Yes
	The Labour Party: member and Councillor representing the Labour Party	Trustee	Yes
	University & College Union (UCU): member	Trustee	Yes
	King's College London: employed as Lecturer in Law	Trustee	Yes
	Member of APP Statutory Advisory Committee	Trustee	Yes
	Member of APP Consultative Committee	Trustee	Yes



ALEXANDRA PARK AND PALACE CHARITABLE TRUST

BOARD MEETING

29 MARCH 2021

Report Title: CEO's Report

Report of: Louise Stewart, CEO APPCT

Purpose: This report updates the Board of Trustees on current issues and projects at Alexandra Park and Palace.

Local Government (Access to Information) Act 1985

N/A

1. Recommendation

1.1 To note the content of this report.

2. Alexandra Park Licence Variation

- 2.1 As indoor music events are unlikely to resume for some months the Trust is applying for a licence variation to provide the Trading Subsidiary (APTL) with opportunities to generate income, to provide funds to the Trust, to support delivery of the charitable purposes.
- 2.2 The proposals included amending the licensable area of the Parkland to include the East & Pavilion Car Parks (currently under the Palace Licence) and Pitch and Putt area; allow an unlimited number of small scale licensable events for under 600 attendees, increase events permitted over 55Db level from 4 events at 65Db to 5 and from 0 events at 70db to 4, and to sell alcohol as part of an improved food and beverage offer across the Park site.
- 2.3 An Outdoor Events monitoring Framework was approved by the Trustee Board to ensure effective monitoring and management of potential impact of outdoor events on the Park, wildlife and local residents. Our stakeholder committees (SAC & CC) receive updates throughout the year and an annual report is produced.
- 2.4 The SAC/CC were consulted on the proposed recommendations for the licence variation on 15 March 2021 and provided advice to the Board (summarised at Item 7 of this agenda).
- 2.5 A special APPCT Panel meeting was convened on the rise of the SAC/CC on 15 March. A timely decision was required to allow the application to be submitted to the Licencing Authority, to support 2021/22 business planning and to facilitate negotiations with event promoters and funders about programming in the Park.

- 2.6 If the licence variation is not granted by the licensing authority, the ability of APTL to return to profitability in the next 12-18 months will be impacted and in turn affect the timescale in which it is able to make a donation of any profit made to the Trust.
- 2.7 After consideration of the issues and feedback provided by the SAC and the CC the APPCT Board Panel resolved to proceed with the licence variation application in the best interests of the Trust. However, the Trustees noted the reasonable concerns of the Committees and requested that the team take on board the comments and keep the Committee members and the Board up to date with arrangements for litter collection and toilet provision; liaise with the Friends of the Park to discuss areas where events will and will not be taking place.
- 2.8 In addition the Trust has asked the team to undertake work on internal caps on the number of small scale event days that the Board will implement to ensure the intensity and frequency of events is in balance with all uses of the park. The team are also considering an internal cap on the number of small scale events that require amplified sound. The caps will be monitored by the Trustee Board and will not be breached without Board approval. This approach in relation to internal caps was put in place for the original park licence and so far approval to go above this has not been requested. Details of the number of park events large and small scale will be added to the annual monitoring information shared with the Board and the SAC/CC.

3. Car Parking and Enforcement

3.1 Car Park Charging Project

We are progressing with the project and expect that there will be a slight delay to implementation, which is now scheduled to be the end of June 2021. However the donate to park scheme will remain in place until then.

- 3.2 To address the wilful obstruction of the highway on Alexandra Palace which has increases in recent months Parking Enforcement has now been implemented. The impact has already been noticeable with a reduction in cars on the road blocking the passage of the W3 and causing issues for other users of the road and park. We will continue to monitor the situation.

4. Traveller Encampment

- 4.1 In the early hours of 17 March a small group of Travellers gained access to, and set up an encampment in the Paddock Car Park at Alexandra Palace opposite the Covid Testing Centre. Five vehicles were in the camp for the most part of the day.
- 4.2 The Trust swiftly implemented its Traveller Protocol and deployed security personnel to prevent further vehicles arriving on the encampment and also placed temporary concrete blocks to prevent further encroachment into the Paddocks car park or elsewhere in the Park.
- 4.3 Due to the significant impact the encampment had on the access to the Covid testing centre, the local police were on hand throughout the day, while the Trust began the process of obtaining a high court order as soon as possible, which has proved to be the most effective route in the past.
- 4.4 The Trust is pleased to report that the Travellers left the site on the evening of the same day on which they arrived, with only a small amount of litter left on the site.

5. Fundraising

Two crowdfunding projects are currently live through the Spacehive website and are detailed below.

5.1 Artists walk

The Creative Learning Team aim to create spaces for Haringey artists to showcase their work in an Art Trail. A map will be available through the Alexandra Palace website to guide visitors around the works and link back to the artists involved. The project requires £5,314 and it runs until 11 May 2021. More information is available at: <https://www.spacehive.com/alexandrapalace> .

The 2020 Art Trail (displayed from windows of the Palace) was extended during the third lockdown to provide animation for people taking daily exercise in the Park. Most of the work is likely to be taken down at the end of March or early in April and may be replaced by a photography exhibition created via the young people's programme. The Team hope to continue to partner with the Art Trail team on an annual basis and create opportunities for the young people programming team to commission work.

5.2 Ice Rink Plexiglas Screen

The team have launched a campaign to fund the installation of a Plexiglas screen around the Ice Rink to provide a safer and covid-secure ice hockey environment. At the time of writing this report £15,455 has been pledged and there is an opportunity to secure match funding to reach the £94,459 target. To support, please visit <https://www.spacehive.com/ally-pally-ice-hockey-screen> .

6. Culture Recovery Fund Progress update

- 6.1 At the Board meeting on 26 January 2021 the Board received information about the Trust's Culture Recovery Fund award of £2.9m.
- 6.2 The grant conditions were as follows: 50% of the grant paid up front, 40% on submission of progress report, 10% on submission of final report.
- 6.3 APPCT has now submitted the progress report to NLHF and received the next 40% of the grant into our bank account. The total spending submitted was slightly over the 50% threshold, based on permitted spending categories for the CRF, with the bulk of the grant covering staffing costs, site security, utilities and repair / conservation costs.
- 6.4 Initially, the CRF was designed to finish by 31 March 2021 and all spending was to be accounted for by this time. However, in January applications were invited for Round 2 and the scheme was extended until June 2021. An additional £300m in grants was also announced.
- 6.5 APPCT has been granted permission to defer £229,000 of its original grant to cover spending in April-June 2021. This is in recognition of lockdown restrictions causing unavoidable delays to some project spending.
- 6.6 Due to the furlough scheme being extended beyond the original October 2020 cut-off date, some staff costs have also been deferred to April-June and permission was sought to move some spending between permitted categories, as we adapt to a

changing landscape and subsequent lockdowns since our original application was submitted.

- 6.7 The overall grant is capped at a maximum of £3m per organisation. As we are already close to this limit we have not applied for any additional funding from this source.

7. Lighting the mast

- 7.1 We have lit the Mast in support of various organisations over the year.

- 7.2 Events included:

- 4 July 2020 – 72 Years NHS celebration
- 10 Aug & 30 Sept 2020 – ‘Light it Red’ awareness of event venues that may not reopen
- 14 October 2020 – Green Flag Award support for parks and green spaces
- 7 December 2020 – Green for NSPCC Christmas Campaign
- 8 December 2020 – Yellow for Grief Awareness Week
- 4 & 11 February 2021 – Light it Blue for the NHS campaign
- 22 February 2021 – in red for World Encephalitis Day
- 17 March 2021 – Orange to highlight the need for an end to violence against women.

- 7.3 All external requests to light the mast follow the same application process and are assessed for their appropriateness for the Trust to support. We are limited on the number of days a year we are able to light the mast and the times it can be lit.

8. Kaleidoscope 2021

The festival, developed and delivered by the in house team, is programmed to return on Saturday 24 July 2021.

9. Legal Implications

- 9.1 There are no legal implications arising from this report.

- 9.2 Due to the late preparation of this report the Council’s Head of Legal & Governance (interim) was consulted after the agenda publication date and, therefore, any comments will be tabled or circulated in advance of the meeting.

10. Financial Implications

- 10.1 There are no financial implications arising from this report.

- 10.3 The Council’s Chief Financial Officer has been consulted in the preparation of this report and has no comment to make.

11. Use of Appendices

None

10. Background Papers

15 March 2021 APPCT Special Panel meeting documents.



ALEXANDRA PARK AND PALACE CHARITABLE TRUST

BOARD MEETING

29 MARCH 2021

Report Title: Financial Position of the Trust

Report of: Dorota Dominiczak, Director of Finance & Resources

Purpose: To provide an update on the Trusts financial position for 2020/21 financial year.

1. Recommendations

To consider and note the report.

2. Executive Summary

- 2.1 This report provides the expenditure for the Trust for the 8 months to 30 November 2020 previously circulated to the trust for information in January 2021. It also provides the annual forecast and cash flow for the current financial year. The current financial forecast for the year ending 31 March 2021 (based on February 2021 actuals) is not materially different to this report (based on the November closed position).
- 2.2 The Trust reports a projected P&L surplus in unrestricted funds of £1m (Table 1) and a positive cash flow of £1m at the year-end (Tables 4 & 5). This shows a positive move towards recovery from the budgeted position of £1.6m P&L deficit and a cash flow deficit of £1.3m following additional funding secured for the Trust during the Covid pandemic
- 2.2 The total amount raised by the Trust year to date is £4.8m. Table 3 below provides a breakdown of public donations (£281k), including through tap-to-donate car parking (£131k), for specific programmes (£151k) and a grant of £250k from the National Lottery Heritage Fund (NLHF). These have helped to cover the unbudgeted but essential additional costs of estate security, increased cleaning and waste collection and car park management.
- 2.3 On 11 December 2020 the group was awarded a £2.9m grant from the Culture Recovery Fund (CRF), via NLHF. The grant will cover overheads and delivery costs from 1 October to 31 March 2021 and has enabled the Trust to reinstate the frozen expenditure, mainly repairs and maintenance. The CRF will also fund specific projects and additional expenditure that will support recovery and future resilience. More detail is provided in the Trustee's information pack.
- 2.4 The group is now in a better financial position to complete the current year and performance indicates that there is sufficient financial resource in both entities to fund operations until the end of 2021/22.
- 2.5 However, APTL's recovery depends on the length and severity of the pandemic, the extent of government restrictions in the coming months and the overall impact of the pandemic on public confidence.

3. APPCT Unrestricted Funds

3.1 Table 1 – APPCT Forecast of Unrestricted Funds

APPCT At Month Ending 30th November 2020	2019/20 Audited £	Year 2020/21 Budget £	Year 2020/21 Forecast £	Year 2020/21 Diff £
Income				
Unrestricted	3,805,965	1,847,834	4,790,244	2,942,410
Total Income	3,805,965	1,847,834	4,790,244	2,942,410
Expenses				
Running and maintaining the Park	(596,942)	(467,348)	(472,418)	(5,070)
Running and maintaining the Palace	(1,708,870)	(2,311,291)	(2,472,263)	(160,972)
Creative Learning	(47,277)	(17,984)	(13,696)	4,288
Strategic Projects	(171,214)	(150,080)	(154,475)	(4,395)
Fundraising	(116,174)	(119,142)	(121,327)	(2,185)
Strategic Leadership	(384,501)	(249,532)	(276,326)	(26,794)
Support Costs	(225,261)	(209,362)	(220,318)	(10,956)
Total Expenses	(3,250,239)	(3,524,739)	(3,730,823)	(206,084)
Net Movement in Unrestricted Trust Funds	555,725	(1,676,905)	1,059,421	2,736,326
Unrestricted Funds Brought Forward 1st April x	23,647,275	24,203,000	24,203,000	
Movement	555,725	(1,676,905)	1,059,421	
Unrestricted Funds Brought Carried Forward 31st March x	24,203,000	22,526,095	25,262,421	

3.2 The current projection of unrestricted income shows a recovered position from a total budgeted income of £1.8m to £4.8m forecast. This has been achieved by additional sources of income secured during the pandemic. Table 2 below gives more details of this funding.

4. APPCT Restricted Funds

4.1 Table 2 - APPCT Unrestricted Income – breakdown

Unrestricted	2019/20	Year 2020/21		
	Audited £	Budget £	Forecast £	Diff £
	Unrestricted	Unrestricted		
Unrestricted Grants	1,950,000	1,755,000	2,255,000	500,000
Palace APTL Licence	300,000	-	-	-
NHLF grant			1,557,357	1,557,357
Gift Aid	1,194,654	-	614,413	614,413
Park Leases and Recharges	245,081	1,027	193,326	192,299
Palace Leases and Recharges	89,430	76,376	159,832	83,456
Creative Learning	26,800	15,431	10,316	(5,115)
	3,805,965	1,847,834	4,790,244	2,942,410

4.2 Additional income of £2,972k includes: £500k emergency grant funding from the Corporate Trustee, £1,557k from NHLG grant (Trust allocation from £2.9m) and Gift Aid from APTL of £614,000 (no Gift Aid was anticipated in the current year budget). The park tenants' income shows a good recovery after the initial difficult period at the beginning of pandemic including turnover related rental income for the previous year received in June 2020.

4.3 Table 3 - APPCT Restricted and Designated Funds – Summary

	Designated	Designated	Restricted	Restricted	Restricted	Restricted	
APPCT Designated and Restricted Funds	Car Parking donations	NHLF Emergency Grant	Creative Learning - Activity Plan supported by NHLF grant	Creative Learning - other funding	Donations for programmes and park and palace	Other restricted funding including NHLF grant supporting restricted posts	Total
	£	£	£	£	£	£	£
Restricted Funds b/f at 1.04.2020	-	0	411,894	100,287	6,342	223,359	741,882
Incoming during this year	130,175	250,000	0	53,496	151,195	17,465	602,331
Outgoing during this year	(130,175)	(250,000)	(129,037)	(45,617)	(151,195)	(209,251)	(915,275)
Restricted Funds c/f 31.3.2021	£ -	£ -	£ 282,857	£ 108,166	£ 6,342	£ 31,573	£ 428,938

4.4 Car Parking donations have been a new source of income to pay for the East car park security and other maintenance programmes.

4.5 The NHLF emergency grant was received in the early summer and this money paid for security, cleaning and waste removal costs. Cleaning and waste removal costs were incurred in addition

to our usual budgeted expenditure as the number of visits to the park increased rapidly during pandemic.

- 4.6 Creative Learning restricted funding is being spent on delivering the Activity programme funded mainly by NHLF but also by other restricted funding – this year we are in receipt of the second instalment of £50k (£150k in total) from the Matchroom Foundation. These funds cover the costs of the Creative Learning staff excluding salaries.
- 4.7 Donations for programmes and the park and palace are a new source of income this year received from the public in response to our specific fundraising campaigns.
- 4.8 Other restricted funding included a grant from Historic England to part-fund surveys of the North East Tower and the balance of funding remaining from NHLF Restoration Grant funds which will be used for the salaries of the Creative Learning Department until end March 2022.

5. Cash flow position at 31 March 2021

5.1 Table 4 APPCT Cash flow – current projection

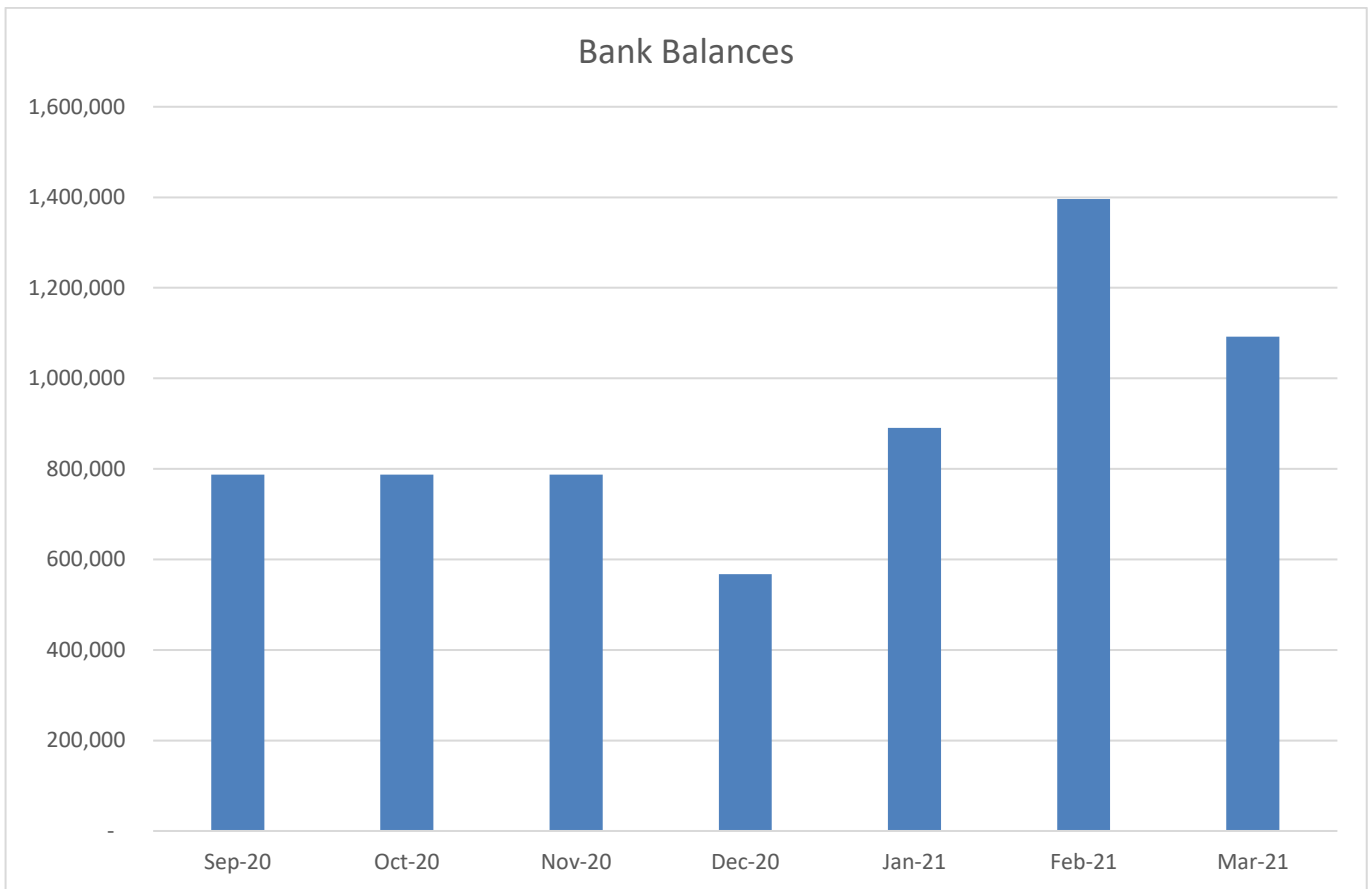
	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21
	£	£	£	£	£	£	£
Balance at start of month	787,114	787,114	567,233	890,783	1,396,214	1,092,031	766,484
Grants & Sundries	-	-	783,359	674,143	1,080	174,216	-
Amounts Receivable	-	39,239	27,797	-	(14,293)	-	-
Income in advance	-	-	-	-	-	-	-
Grants to Capital Account	-	-	-	-	-	-	-
Payments to/from LBH	-	22,969	18,129	841	-	-	-
Loans repayments now overdue	-	-	-	-	-	-	-
Loans repayments to be made within 1 yr	-	-	-	-	-	-	-
Vat Payable / reedemable	-	-	(12,000)	63,493	51,426	45,927	73,712
Additional Insurance	-	-	-	-	-	-	-
Amounts currently payable	-	(238,569)	(88,348)	(2,500)	-	-	-
Forecast Monthly Expenditure	-	-	(399,388)	(388,887)	(342,395)	(535,805)	-
Prepayments offset	-	-	-	5,221	-	-	368
Deferred Income	-	-	-	-	-	(9,885)	-
Accruals paid	-	(43,520)	(6,000)	-	-	-	-
Transfers from Capital	-	-	-	-	-	-	-
Transfers from Other funds	-	-	-	153,121	-	-	-
Closing Balance at End of Month	787,114	567,233	890,783	1,396,214	1,092,031	766,484	840,565

This cash flow assumes a receipt of CRF grant as follows:

- 50% in January 2021
- 40% in February 2021
- 10% in April 2021

The Cash Flow above accounts for our internal allocation of the grant for the Trust of £1,557k (total grant £2.9m, the remaining funds accounted for in APTL)

5.2 Table 5 APPCT Cash Flow projection as at 31 March 2021 (unrestricted)



The above table gives the projected cash position for the unrestricted funds to the end of March 2021 – our current projection is to have a positive cash balance of £1,092k but in April this balance will pay off the March expenditure supported by CRF and account for the remaining 10% of CRF grant – therefore a ‘clear’ cash balance carried forward to 2021/22 is c£840k.

5.3 Table 6 APPCT Balance Sheet at end of November 2020

BALANCE SHEET AS AT 30 NOVEMBER 2020		FIXED ASSETS	CASH	DEBTORS AND PREPAY	SHORT TERM CREDITORS	LONG TERM CREDITORS
	£					
Park	142,463					
Building	6,070,756					
Restoration Project	20,727,804					
Plant	672,437					
Ice Rink	1,099,921					
Heritage	2,947					
Office	1,999					
IT	174,946					
Theatre Assets	508,566					
Investments	2					
	29,401,841	29,401,841				
Bank Balances						
Unrestricted	787,114					
Restricted	804,229		1,591,343			
Debtors						
LBH	18,970					
Intercompany	55,487					
Unrestricted	3,459					
Bad debts	25,367					
Restricted	190,798					
Prepayments	5,589			299,669		
Creditors						
Intercompany	(177,057)					
Payroll - LBH	22,969					
Suppliers - Restricted	(76,766)					
Supplier - Unrestricted	(149,859)					
Retentions - Restricted	(60,000)					
Retentions - Unrestricted	(2,500)					
Overpaid Historic Gift Aid	0					
Accruals & Provisions						
Accruals - Unrestricted	(49,520)					
Accruals - Restricted	(66,289)					
Deferred Income	(9,885)					
Provision - Pensions	(37,300)				(606,207)	
Loan Payments and Interest						
LBH - Loans due by August 20	(330,417)					
Ice Rink Interest	(24,515)					
West Yard	(58,139)					
Loans	(5,214,393)					(5,627,464)
Reserves	25,059,182	29,401,841	1,591,343	299,669	(606,207)	(5,627,464)

To note from the balance sheet summary:

APPCT's reserves are represented mainly by the capitalised cost of the East Wing Project and West Yard Project reduced by the remaining long term loans taken to support capital works.

Loan repayments due in 2020/21 are deferred and added to Long term loan liabilities (agreement with Corporate Trustee).

6. Legal Implications

- 6.1 Due to the late preparation of this report the Council's Head of Legal & Governance (interim) was consulted after the agenda publication date and, therefore, any comments will be tabled or circulated in advance of the meeting.

7. Financial Implications

- 7.1 Due to the late preparation of this report the Council's Chief Financial Officer was consulted after the agenda publication date and, therefore, any comments will be tabled or circulated in advance of the meeting.

8. Use of Appendices

None

9. Background Papers

15 March 2021 APPCT Special Panel meeting documents.

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